



Residence Life and Housing Office

Assistance Animal Registration and Agreement

Assistance Animals (Service or Emotional Support) that reside in any residential facility controlled by Minot State need to be registered with the Residence Life & Housing Office. Registration is valid for the length of stay on the housing contract. Students who leave campus housing must meet with a Residence Life staff member prior to returning to campus to request a continuation of their assistance animal approval. Failure to properly register an Assistance Animal may result in the exclusion of the animal from campus housing. Proper registration for an Assistance Animal includes verification of licensing, if applicable, and updated vaccination records.

Handler Information (please print):

Name: _____ MSUID: _____

Date of birth: _____ Cell phone #: _____

Please list where you and the Assistance Animal will be residing on campus (if known):

Hall/Apartment: _____ Room: _____

Assistance Animal Information:

Name of Animal: _____ Cat _____ Dog _____ Other: _____

Type of Animal: _____ ESA _____ Service _____ Breed, if applicable: _____

Colors/Markings/Sex: _____

License Tag Number & date licensed: _____

Name and phone number of emergency caregiver: _____

Service Animal Only:

1. Is the animal a service animal required because of a disability? _____
2. What work or task has the animal been trained to perform? _____

The owner/handler of the Assistance Animal MUST also accept the following responsibilities. Failure to comply with any of the above responsibilities may result in the removal of the animal and the handler of the animal.

Please read and initial the following:

- _____ Comply with applicable local, state, and federal laws concerning the ownership of an animal. City of Minot [Chapter 7 - ANIMALS AND FOWL | Code of Ordinances | Minot, ND | Municode Library](#)
- _____ Roommates/Suitemates will be notified from the Residence Life Office of the animal's approved presence.
- _____ The animal cannot be left alone for more than 12 hours.
- _____ Handler is responsible for removing the animal from campus housing when the Handler will be away from campus for more than 12 hours. Allowing others to access your room to care for the animal while you are away for more than 12 hours or allowing the animal to stay in another student's room is prohibited.
- _____ Animals must be kept clean, healthy and under the control of the Handler at all times.
- _____ All required immunizations must be up to date and a copy of the immunizations must be on file with the Residence Life department.
- _____ A copy of the license must be on file with the Residence Life department.
- _____ Dogs and Cats must wear a collar with appropriate tags (i.e. vaccinations, contact information) at all times and must be effectively restrained by a leash or carrier when leaving the residential room/apartment.
- _____ Service Animals in Training are not allowed in campus housing.
- _____ ESA animals are allowed in the indoor public areas of their residence hall and all outdoor public areas of campus. Service Animals can go anywhere with the handler.
- _____ Animals must be fed on a regular and healthy feeding schedule.

- By signing this document, I agree that I have read and agree to abide by the responsibilities and conditions of the Assistance Animal Agreement. I am aware of the potential consequences and financial impact of violating the responsibilities and conditions associated with having an Assistance animal in campus housing. I am aware that if I violate any of the responsibilities or conditions of the Agreement that I will be subject to the Code of Student Life conduct proceedings.

Date _____

Date _____